

# SUBCONTRACTOR APPLICATION

Please fill out this form completely, supplying the necessary information and documentation to support your request. Your application will not be processed until the application is completed and the required documentation is provided.



**Fees:**

**Residential: \$30.00 / Commercial: \$50.00**

**Reinspections: \$50.00**

**Contractors are required to notify Community Development 24 hours prior to needed inspection**

**TRADE:**     Electrical                       Plumbing                       HVAC

**PRIMARY CONTACT:**                       Owner                       Contractor

**PROPERTY OWNER INFORMATION**

Name:				
Property Address:			Parcel #:	
Lot:	Block:		Subdivision:	
Mailing Address:			City:	State:      Zip:
Phone:			Email:	

**CONTRACTOR INFORMATION**

Company Name:			License #:	
Master Holder's Name:			Expiration Date:	
Mailing Address:			City:	State:      Zip:
Phone:			Email:	

**PERMIT DETAILS**

<b>Type of Work:</b>	<input type="checkbox"/> Residential (under 4 living units)		<input type="checkbox"/> Commercial (over 4 living units)		
	<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Remodel	<input type="checkbox"/> Repair	<input type="checkbox"/> Pool/Spa <input type="checkbox"/> RPZ

**Description of Work:\***

---



---

<b>Commercial Valuation <sup>1</sup>:</b>	<sup>1</sup> Only required for permits issued for commercial work. These are subject to a \$0.50 per \$1000.00 of valuation surcharge as required under Act 474 of 1999 (A.C.A. §6-55-106) to support the Arkansas Construction Industry Craft Training Program. Permits are subject to a maximum \$1000.00 surcharge.
---	--

**Authorization of Representation:**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND ACKNOWLEDGEMENTS ON PAGE 2 AND KNOW THE SAME TO BE TRUE AND CORRECT. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Owner, Contractor or Authorized Agent

**FOR OFFICE / REVIEW USE ONLY**

Application Date:	File #	<b>Total Fees:</b>
Reviewer:	# Inspections Required:	Date Paid:
Approval Date:	Act 474 Surcharge:	Paid By: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit
Permit #	Permit Fees:	Receipt #

## APPLICATION CHECKLIST



1. Contractor must provide a copy of current license as required from the State of Arkansas. (Unless on file with office.)

## ACKNOWLEDGEMENTS

1. A permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is started.
2. It is the permit holder's duty to give notice to the City when an installation is ready for inspection.
3. Any installation or part thereof which is installed, altered, or repaired before being inspected shall be uncovered for inspection as required by the Building Official.
4. In the event that construction or work has commenced prior to obtaining the proper permit(s), the Building Official will issue a stop work order until such time that proper permit(s) have been obtained. *Such permits will be subject to twice the normal fee.*
5. Inspection of permitted work may reveal code violations not discovered during plan review.
6. The City of Bella Vista shall not be responsible for the workmanship, safety, quality, or conformity to contractual specifications of any permitted construction. This is a matter between the owner and general contractor.
7. New Construction sites must have a portable toilet and trash receptacle installed at time of first inspection.
8. Any alterations or deviations from approved plans must undergo further review by the Building Official.
9. A permit board, no larger than 5 sq. ft. and displaying all trade license numbers required by State law involved with the project, must be accessible to inspectors and visible from road frontage. See Sign Ordinance for further regulations.

## Adopted Codes

All buildings shall be designed to comply with currently adopted technical codes which include:

- The Current Edition of the Arkansas Fire Prevention Code (AFPC) as amended including: Vol. I, International Fire Code (IFC); Vol. II, International Building Code (IBC); and Vol. III, International Residential Code (IRC).
- 2011 National Electric Code
- 2006 Arkansas Plumbing Code
- 2006 Arkansas Fuel Gas Code
- 2010 Arkansas Mechanical Code
- 2004 Arkansas Energy Code

---

## Local Amendments to Adopted Codes

### *Electrical*

- NM and NMC cable. The use of type NM and NMC cable shall be limited to residential dwelling units and existing buildings less than 3,000 total square feet that are less than three stories and with occupancy defined by the building code as business and/or mercantile when altered, renovated, added to, and/or occupancy changed. Existing electrical wiring proposed to be used for said existing building shall be certified as safe by an Arkansas Professional Engineer and/or Architect or Arkansas Master License Electrician.
- Fuses. The use of fuses as overcurrent protection of circuits shall be prohibited in residential dwellings for new construction or renovation.

### *Fuel Gas*

- All underground plastic piping shall have a copper tracer wire with moisture resistant thermoplastic insulation installed in the same trench with the underground plastic piping. Said tracer wire shall be continuous and secured to the piping above ground.